

**BOARD MINUTES July 9, 2024 – 10:00 AM**

Oconto County Commission on Aging, Inc.

1210 Main Street, Oconto, WI 54153

**I. CALL TO ORDER**

Time meeting was called to order: 10:00 a.m.

**II. ROLL CALL**

COMMITTEE PRESENT: Ballestad, Meier, Schindel, Lavarda, Gillis, Blahnik

COMMITTEE ABSENT: Wranosky

OTHERS PRESENT: Tricia Hurley, Executive Director; Richard Heath, Oconto County Administrator

**III. APPROVAL OF AGENDA**

Motion & second by Lavarda & Schindel to approve the agenda.

Vote Results: Unanimous

**IV. APPROVAL OF MINUTES OF PREVIOUS MEETING**

Motion made by Gillis & seconded by Blahnik to approve the June 11, 2024 minutes.

Vote Results: Unanimous

**V. CORRESPONDENCE**

No correspondence

**VI. REPORTS**

**a. Personnel**

Angela Phillips, Kaylyn Clark and Teagan Schmieder all completed their nutrition training.

**b. Senior Center**

Hurley and Blahnik gave a brief update on projects at the Senior Center.

**c. Nutrition**

Hurley presented the service report for the nutrition program as well as the other service numbers for the organization. Cost saving measures in the nutrition program were discussed. A special board meeting will be held on July 15 to discuss further.

**d. Human Services**

Hurley presented the Benefit Specialist report.

**e. Transportation**

Hurley gave an update on transportation

**f. Finance**

Hurley discussed the bank statement for June. Reimbursement for the April claim form was received. The May claim form has been submitted and reimbursement is expected in August. Further cost saving ideas were discussed.

**g. Closed Session**

The Board may convene into closed session, pursuant to Wis Stats Sec 19.85(b) and 19.85(1)(c), for the purpose of discussing personnel related matters.

**h. Return to Open Session**

The Board shall return to open session to conduct legal business, as allowed by Wisconsin Stats Sec. 19.85(2).

**VII. SET NEXT MEETING DATE**

The next meeting will be set for August 6, 2024 at 10:00 a.m.

**VIII. ADJOURN**

Motion made & second by Meier & Lavarda to adjourn at 11:34 a.m. Vote Results: Unanimous  
Time of adjournment: 11:34 a.m. *Tricia Hurley (Recording Clerk)*