

BOARD MINUTES November 15, 2024 – 9:00 AM

Oconto County Commission on Aging, Inc.

1210 Main Street, Oconto, WI 54153

I. CALL TO ORDER

Time meeting was called to order: 9:00 a.m.

II. ROLL CALL

COMMITTEE PRESENT: Karl Ballestad, Charlene Meier, Bart Schindel, Joel Lavarda, Bruce Gillis and Johanna Blahnik

COMMITTEE ABSENT: Fran Wranosky

OTHERS PRESENT: Tricia Hurley, Executive Director; Kaylyn Clark, Finance & Nutrition Manager; Bobbi Knaus, Elder Benefits Specialist

III. APPROVAL OF AGENDA

Motion & second by Lavarda & seconded by Gillis to approve the agenda.

Vote Results: Unanimous

IV. APPROVAL OF MINUTES OF PREVIOUS MEETING

Motion made by Blahnik & seconded by Meier to approve the October 8, 2024 minutes.

Vote Results: Unanimous

V. CORRESPONDENCE

None.

VI. REPORTS

a. Finance

Reimbursement for the August claim form was received. Reimbursement for the September claim is expected in December.

b. Nutrition

Hurley presented the service report for the nutrition program.

c. Personnel

Hurley gave updates on personnel-related items.

Human Services

Hurley presented the Benefit Specialist report. The Medicare Open Enrollment period for 2024–2025 is from October 15–December 7, 2024.

d. Transportation

Hurley gave an update on transportation services.

e. Closed Session

The Board may convene into closed session, pursuant to Wis Stats Sec 19.85(f) for the purpose of discussing personnel related matters. Motion made by Lavarda & seconded by Schindel to move into Closed Session at 10:15 a.m. Vote Results: Unanimous. Roll Call: Members present: Ballestad, Schindel, Lavarda, Meier, Gillis & Blahnik; Absent: Wranosky. Others present: Hurley, Clark and Knaus

f. Return to Open Session

The Board shall return to open session to conduct legal business, as allowed by Wisconsin Stats Sec. 19.85(2). Motion made by Schindel & seconded by Lavarda to move into Open Session. Vote Results: Unanimous

Motion by Meier & seconded by Lavarda to sell utility trailer for \$1,200.
Vote Results: Unanimous; Motion carried.

Motion by Blahnik & seconded by Meier to 2012 Ford Escape for \$6,000.
Vote Results: Unanimous. Motion carried.

Motion by Meier & seconded by Blahnik to 2014 Town & Country minivan for \$12,000.
Vote Results: Unanimous. Motion carried.

Motion by Lavarda & seconded by Blahnik to close the Suring meal site and eliminate 2 part time meal manager positions.
Vote Results: Unanimous. Motion carried.

VII. SET NEXT MEETING DATE

The next meeting will be set for December 10, 2024 at 10:00 a.m.

VIII. ADJOURN

Motion made & second by Schindel & Gillis to adjourn at 10:30 a.m. Vote Results: Unanimous
Time of adjournment: 10:30 a.m.

Tricia Hurley (Recording Clerk)