

## **BOARD MINUTES October 8, 2024 – 10:00 AM**

Oconto County Commission on Aging, Inc.

1210 Main Street, Oconto, WI 54153

### **I. CALL TO ORDER**

Time meeting was called to order: 10:00 a.m.

### **II. ROLL CALL**

COMMITTEE PRESENT: Karl Ballestad, Charlene Meier, Bart Schindel, Joel Lavarda and Bruce Gillis

COMMITTEE ABSENT: Fran Wranosky, Johanna Blahnik

OTHERS PRESENT: Tricia Hurley, Executive Director; Lisa Sherman, Oconto County Finance Director, Shelly Schultz, Oconto County Human Resources Director; Al Sleeter, Oconto County Chairman of the Board

### **III. APPROVAL OF AGENDA**

Motion & second by Schindel & seconded by Meier to approve the agenda.

Vote Results: Unanimous

### **IV. APPROVAL OF MINUTES OF PREVIOUS MEETING**

Motion made by Gillis & seconded by Meier to approve the September 10, 2024 minutes.

Vote Results: Unanimous

### **V. CORRESPONDENCE**

Hurley shared a compliment she received about one of the OCCA employees.

### **VI. REPORTS**

#### **a. Finance**

Hurley discussed the bank statement for September. Reimbursement for the July claim form was received. Reimbursement for the August claim is expected in November.

#### **b. Nutrition**

Hurley presented the service report for the nutrition program and updated the group on the steps taken to realize cost savings.

#### **c. Personnel**

Hurley updated the group on the additional employee-related cost saving measures that were implemented.

#### **Human Services**

Hurley presented the Benefit Specialist report. The Medicare Open Enrollment period for 2024–2025 is from October 15–December 7, 2024.

#### **d. Transportation**

Hurley updated the group on the September transportation numbers.

#### **e. Closed Session**

The Board may convene into closed session, pursuant to Wis Stats Sec 19.85(b) and 19.85(1)(c), for the purpose of discussing personnel related matters. Motion made by Gillis & seconded by Lavarda to move into Closed Session at 11:40 a.m. Vote Results: Unanimous. Roll Call: Members present: Ballestad, Schindel, Lavarda, Meier, Gillis; Absent: Wranosky, Blahnik. Others present: Hurley

**f. Return to Open Session**

The Board shall return to open session to conduct legal business, as allowed by Wisconsin Stats Sec. 19.85(2). Motion made by Lavarda & seconded by Meier to move into Open Session. Vote Results: Unanimous

**VII. SET NEXT MEETING DATE**

The next meeting will be set for November 12, 2024 at 10:00 a.m.

**VIII. ADJOURN**

Motion made & second by Meier & Lavarda to adjourn at 11:53 a.m. Vote Results: Unanimous

Time of adjournment: 11:53 a.m.

*Tricia Hurley (Recording Clerk)*